

Purpose

This Sustainable Procurement Policy establishes Berkowsky and Associates, Inc.'s approach to integrating environmental considerations into the sourcing of goods, services, materials, and subcontracted labor. The policy supports Berkowsky's broader environmental commitments, including its 50% Scope 1 and 2 GHG reduction target by 2030 and its ongoing tracking of Scope 3 upstream emissions.

Scope

This policy applies to all procurement activities conducted by or on behalf of Berkowsky, including materials and equipment purchased for client projects, subcontracted labor and services, and corporate office goods and services. It applies to new supplier selection, renewal of existing supplier relationships, and day-to-day purchasing decisions.

Principles

- Environmental consideration in vendor selection: Where comparable alternatives exist, preference is given to suppliers with documented environmental management practices.
- Local sourcing: Where quality, schedule, and cost are comparable, local suppliers are preferred to reduce upstream transportation emissions and support the regional economy.
- Supply chain emissions tracking: Berkowsky tracks Scope 3 upstream GHG emissions annually using a spend-based methodology consistent with the GHG Protocol and EPA USEEIO emission factors. Results are used to identify high-impact procurement categories and to inform engagement priorities.
- Supplier engagement: For high-impact procurement categories identified in the Scope 3 Category 1 inventory, Berkowsky will progressively engage suppliers on environmental performance through questionnaires, specification language, or direct dialogue.
- Material efficiency: Project teams are expected to specify materials and equipment in a manner that minimizes waste and supports reuse where feasible.
- Compliance: All suppliers are expected to comply with applicable environmental laws and regulations.

Implementation

The CEO is responsible for implementation of this policy. Vice Presidents, project managers and estimators are responsible for applying its principles in day-to-day decisions. Progress is reviewed annually alongside the corporate GHG inventory update, with particular attention to changes in Scope 3 Category 1 (Purchased Goods and Services) emissions.

Review

This policy is reviewed at least annually and updated as procurement practices, supplier capabilities, or regulatory requirements evolve.